



Housing & Urban Development Department, Govt. of Odisha

**OFFICE OF THE MUNICIPAL COUNCIL: JATANI**

AI/PS- Jatani, Dist-Khordha (Odisha), Pin-752050

E-mail – [municipalityjatni@gmail.com](mailto:municipalityjatni@gmail.com), Phone. No. 0674- 2490826

Letter No. 5083 / dated 04/09/25

Sealed quotation in prescribed format is invited from the intending Suppliers/ Manufacturers/ Authorized Company Dealer/Dealers for supply of Biometric attendance machine with software to Jatni Municipality.

The Bids can be submitted through tender box/Speed Post/ Registered post/Courier Post to the Executive officer Jatni Municipality on or before **12.30 PM** of dt. **12.09.2025**. The authority will not be held responsible for the postal delay, if any, in the delivery of the documents or non-receipt of the same and the same shall be **opened on dt. 12.09.2025 at 1.30 P.M.** in presence of the bidder or their authorized agents, if any present in the Office chamber of the Executive Officer of this Municipality at the time of opening of bid. The document can be downloaded from the official website of Khordha District ([www.khordha.odisha.gov.in](http://www.khordha.odisha.gov.in)) & ([www.jatnimunicipality.in](http://www.jatnimunicipality.in)) up to **5.00PM** of dt. **11.09.2025** for which the documents cost of Rs.600/- in form of DD/BD should be submitted in separate envelop as cost of bid document.

The intending bidder are to submit the copies of valid GST Registration certificate, PAN Card, IT Return and EMD of Rs.5,000/-(Five Thousand)only in shape of BD/DD/MR from any Nationalized Bank in favour of Executive Officer Jatni Municipality along with their bid failing which their bid shall not be taken in to consideration. After getting the supply order If the bidder unable to supply the materials in stipulated time period the EMD amount shall be forfeited without any reason thereof. The EMD of unsuccessful bidder who are not awarded will be refunded after finalization of quotation.

The authority reserves the right to reject any or all the tenders without assigning any reason thereof.

The rate should be inclusive of all taxes, Freight charges, if any. The materials should be delivered in the store of J.M.C. The materials beyond the standard should not be accepted. The price of bid is valid for 1year from the date of publication. The bidder will provide 1year all type of assistance of machine and software to this Municipality.

*C. Goenda*  
04/09/25  
Executive Officer

Jatni Municipality

Memo No: 5084

Dt. 04/09/25

Copy forwarded to the Collector, Khurda/ Block Development Officer, Jatni / Tahasildar, Jatni/ Municipality Notice board for information with a request to display the Tender Notice in their respective Notice boards for wide publication.

*C. G. Panda*  
04/09/25  
Executive Officer

Jatni Municipality

Memo No: 5085 Dt. 04/09/25

Copy submitted to the District Information Officer, NIC Khordha for favour of kind information and necessary action. He is requested to kindly publish in [www.khordha.odisha.gov.in](http://www.khordha.odisha.gov.in) for wide publication.

*C. G. Panda*  
04/09/25  
Executive Officer

Jatni Municipality

Memo No. 5086 Dt. 04/09/25

Copy to the Deputy Director , Advertisement I & PR Deptt. Govt. of Odisha requested to kindly publish the same for one day in two edition and submit bill in duplicate for payment.

*C. G. Panda*  
04/09/25  
Executive Officer

Jatni Municipality

Memo No. 5087 Dt. 04/09/25

Copy Submitted to the PD, DUDA Khordha for kind information and necessary action.

*C. G. Panda*  
04/09/25  
Executive Officer

Jatni Municipality

# QUOTATION PAPER

## supply of Biometric attendance machine with software to Jatni Municipality

SI No	<u>Specification/ Model</u>	<u>Unit</u>	<u>Rate per Unit with Taxes in Rs.</u>	
			<u>Figure</u>	<u>Words</u>
1.	K30 PRO + ID + B (MAKE = ESSL)  With installation and commissioning	Per 1 Unit		
2.	K30 PRO + ID + B + Wi-Fi (MAKE – ESSL)  With installation and commissioning	Per 1 Unit		
3.	AIFACE NEPTUNE + B (MAKE – ESSL)  With installation and commissioning	Per 1 Unit		
4.	K90 PRO + ID + B (MAKE –ESSL)  With installation and commissioning	Per 1 Unit		
5.	Attendance Software –Desktop Licence Subscription for 1year with device integration with software	per 1 unit		
6.	Attendance Software –Cloud Licence Subscription for 1year with device integration with server	Per person		

7.	DLINK CAT6 UTP CABLE 305MTR (NCBC6UGRYR305)	1MTR		
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**N.B: GST will be paid as per actual**

Sold to Sri/Smt \_\_\_\_\_ who has  
deposited Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_)  
only vide M.R / D.D. No. \_\_\_\_\_, Dt. \_\_\_\_\_ towards cost of  
quotation paper.

*C. J. Senka*  
04/09/25  
Executive Officer

Jatni Municipality

Copy of IT CC \_\_\_\_\_ Furnished / not.

Copy of GST CC \_\_\_\_\_ Furnished / not.

Copy of PAN \_\_\_\_\_ Furnished / not

No. of Correction \_\_\_\_\_

No. Of Over writing \_\_\_\_\_

No. of Addition. \_\_\_\_\_

*C. J. Senka*  
04/09/25  
Executive Officer

Jatni Municipality

Signature & Seal of Quotationer ..